

DRAFT

**Central Service Area Authority
Board Meeting
May 24, 2006**

Call to Order:

The meeting was called to order by Tom Peluso, President, at 10:00 a.m. at Jorgenson's Restaurant, Trophy Room at Jorgenson's (1720 11th Ave), Helena.

Attendance:

Board members in attendance were: Tom Peluso, President, Mollie Protheroe, Vice President, Jacob Wagner, Secretary, Mike McLaughlin, Treasurer, Lenore Stiffarm, Kathleen Nelson, Joe Mohl, Kris Denton, Marlene O'Connell, Dan Aune, David Young, Martha Bottelson, Joe Mohl, and Anita Roessmann. Others present included Dan Ladd, AMDD, Jane Wilson, AMDD, Rita Pickering, Children's System, Sharon Odden, Children's System. Charles Baker, Webmaster for the CSAA, Greg Hamel and Laura Janes, Corrections.

Minutes:

The first meeting of the permanent Board of the Central Service Area Authority began with members introducing themselves and sharing why they chose to serve. Each member gave a brief summary of their experiences and qualifications. Members told where they were from within the Region.

Connecting with Corrections

Gary Hamel, Director and Laura Janes, Nurse, from the Health Planning and Information Services Division of the Department of Corrections, spoke about facilitating connections between the corrections system and the mental health system in the State. The goal is to bring together resources for inmates with mental illnesses and addictions to provide better treatment and reduce expenses.

Dan Ladd, State Planner, spoke briefly about the necessity of developing a coalition between the addictions system, the mental health system, and the corrections system to provide better treatment for individuals who with co-occurring illnesses.

SAA History:

Anita Roessmann provided a history of the SAA's for the new Board Members as follows:

1999--State cancels mental health managed care contract after less than two years and reverts to fee-for-service mental health system. 1999 legislature directs Department to develop a new system for managing public mental health dollars.

2000--In the spring, the Department contracts with the Technical Assistance Collaborative to evaluate state mental health system and develop recommendations.

2001 -- In January, TAC publishes report and recommends regional mental health managed care system. In April, Department defines three roughly equal services areas, as defined by population and mental health dollars. In October, Department issues "SAA Plan Guidelines I" and began to hold regional planning meetings.

2002 --During the winter, in the central area, the "Writing Group" was formed to submit a responsive proposal the Department for creation of the CSAA. In April, the Department issued "Governance, Risk and Administration: Models for Service Area Public Mental Health System Management and Accountability." There were three community forums in August, in Bozeman, GF and Helena. Three regional planning meetings were held in Helena during the Fall; a "leadership taskforce" was elected by the stakeholders at one of these meetings. In December, the CSAA submitted its "Planning Grant," which identified system goals and adopted MHOAC's "essential needs" list.

2003--The Legislature passed Senator Keenan's SB 347, which codified the development of SAA's and defined them as entities that would plan, implement and administer three regional public mental health systems. SB 347 also called for the statutory definition of community mental health centers to sunset on July 1, 2005, unless the Department could explain why they were different than other providers. The CSAA participated in the legislative session; helped the Department redefine the MHSP pharmacy benefit following budget cuts; worked on strategic planning, regional data collection and a communications plan.

2004--The CSAA is now the only active SAA. CSAA raised awareness about Medicaid Bureau's plan for a "preferred drug list" that would limit access of Medicaid patients to medication, including psychotropic medication; began to work on incorporation; worked with Department to redefine role of SAA's to take it out of administration and risk management. The Department began working very hard to spearhead creation of new LAC's.

2005--The CSAA was very active during the legislative session, after Sen. Keenan introduced SB 499. The CSAA legislative workgroup drafted new SAA language, which became law. See Montana Code Annotated Sec. 53-21-1001 through 1013. AMDD agreed to pay for the services of an attorney with expertise in federal tax law to help all three SAA's incorporate. All three SAA's incorporated that summer. AMDD continued to expend a lot of energy on LAC development and re-energized the eastern and western SAA's. (It's important to emphasize that from the fall of 2001 on, AMDD worked very closely with the CSAA, participating in every meeting and providing a lot of education, support and staff time. This evidence of partnership was critical to the helping the CSAA maintain momentum--or at least hang in there.) The CSAA (with labor provided by NAMI-MT) hosted a seminar on implementation of the Medicare pharmacy benefit which was attended by regional CMS administrators and Senator Baucus and his staff.

Structural Changes in Meetings:

Tom Peluso requested that the Board Meetings be from 10:00 a.m. to 4:00 p.m. in the summer, and from 10:00 a.m. to 2:00 p.m. in the winter months so that people are not driving on icy roads in the dark.

In the future the Standing Committees will meet for the first two hours. Three Committees were named. They are to communicate via e-mail in the interim.

The following committee assignments were made:

1. Rural Mental Health Committee: Dan Aune, David Young, Lenora Stiffarm, Kathleen Hartman, and Kathleen Nelson. This group is to explore what's available and what's needed in mental health delivery in the rural areas.
2. Business and Finance: Mike McLaughlin, Jacob Wagner. They've been asked to find 2 or 3 people to sign checks, to go over the records and maintain the mailing list. Mike McLaughlin will contact Robin Lyda to determine the status of the SAA grant for 2006 and 2007.
3. Development and Communication: Anita Roessman, Dan Aune, Lenore Stiffarm, Martha Bottelson. This committee is to develop strategic planning, increase the base of information, get out and find out the needs, and establish an identity for the CSAA. Strategic planning includes determining assets, liabilities, deciding where we want to be in 5 years, and then narrowing the distance between the vision and the goal.

Website:

Charles Baker presented the features of the current website, then showed us the new site plans he is currently developing. David Young asked for several additions to the site including links to funding opportunities, meeting dates, links <not mental health links>, FAQ's, and Glossary/Acronyms. Marlene O'Connell wanted a counter on the site to determine how much usage it gets. Tom Peluso asked that the Strategic Plan be put on the website. Mollie Protheroe moved that we accept the strategic plan that is present on the Western SAA's site. After discussion the motion died as there was no second.

David Young suggested that the new version of the website include links to State Government and links that are not encompassed in government. A link to Corrections would be helpful. Shaun Matzko suggested a KMA link to the website

Charles requested that LAC's be informed they need to send their meeting dates to him so he can put them on the site. The LAC Chairman or Secretary is to be the contact point with Charles. Jacob Wagner will be the contact point for the SAA to give information to Charles. Mike McLaughlin suggested that the Communication and Development Committee needs to be the gate keeper for the LAC's to the webmaster.

Other Items:

Charles Baker and Rita Pickering need to be added to the mailing list so that they are aware of meetings.

Business cards will be provided to Board Members. Mollie Protheroe will get them set up. Each member will have their own address/phone number on the card so they can be easily contacted.

Room 156 of Jorengson's may be a better meeting place in the future since several people found the Trophy Room to be too noisy.

Anita Roessman talked about the Biennial Report which the SAA's are required to send to the Department of Public Health and Human Services. Mollie Protheroe suggested that the list of service needs which were prepared for the Summit meeting be fleshed out. Dr. Gary Mihelish was unable to attend this meeting but sent a handout regarding the Deficit Reduction Act (DRA) which he requested all Board Members read.

Summit Meeting is June 14th. Board Members attending will be Joe Mohl, Tom Peluso, Kathleen Nelson, Mollie Protheroe, Jacob Wagner. Jane Wilson will attend from AMDD.

Dan Aune suggested items for the agenda need to have estimated time limits.

Lenore Stiffarm will be unable to come to the next meeting, but would like to have a County Commissioner come in her place. The Board felt this was a good idea, and may help that County in their efforts to form a LAC.

Anita Roessman and her counter-part in the Western SAA are working on a FAQ for the SAA's. They are also working on binders for each Board - a Legal binder, a Secretarial binder, and a binder for each Board Member.

Martha Bottelson will develop a condensed version of Robert's Rules of order for Board Members.

Tom Peluso would like to have all the minutes on the website, with one hard copy for the secretary to have at the meetings. Having Minutes processed during the meetings may be possible with laptop computers. Dan Ladd and Jane Wilson both have laptops which could be used.

Mollie Protheroe requested that the CSAA become part of the Montana Non-Profit Association which would allow access to equipment and software.

Tom Peluso stressed that attendance is important. Four Board Members were absent for significant reasons and excused. Five others were unexcused.

Next Meeting:

It was suggested by Anita Roessmann that the Board define "collaboration" and develop a picture of what the CSAA does.

Tom Peluso asked that Board Members read the Western SAA's Strategic Plan and be prepared to discuss it at the next meeting.

Mike McLaughlin suggested that the Change Agents for Co-Occurring Treatment be invited.

Dan Ladd requested that he and Jane Wilson be allowed an hour on each upcoming meeting agenda, so they can present the changes and happenings at AMDD.

It was asked that the agenda be reviewed at the beginning of the meeting so that pressing items could be moved up.

Tom Peluso requests input on the agenda items for the next meeting, feedback on how today's meeting went, and what could be done differently. E-mail him at: tompeluso@msn.com

Adjournment:

The next meeting will be June 30th at Intermountain Children's Home. The meeting was adjourned at 4:00 p.m.