

# Central Service Area Authority Board Meeting Agenda

Friday, May 23, 2008 --10:00 AM to 3:30 PM

Board of Investments, 2401 Colonial Drive, Helena, MT, 2nd Floor, Conference Room

All CSAA Board meetings are open to the public.

PUBLIC COMMENT STATEMENT: In accordance with 2-3-103(1), MCA, the CSAA Board will hold a public comment period. The Open Forum is the public's opportunity to address the Board on any public mental health issue. While the Board cannot take action on the issues presented, the Board will listen to comments and may place the issue on a subsequent agenda for possible action. The Chairperson of the meeting determines the amount of time allotted for public comment.

## 10:00 Call to Order, Welcome and Introductions

Present were: Sue Chvilicek, James Gustafson, Vernon Bishop, Jacob Wagner, Martha Bottelson, Tom Peluso, Jeffrey Krott, Gary Mihelish, Joe Moll, Molly Protheroe, Anita Roessman, Marlene O'Connell, Julia Vulk, Louise Brewster, Keva Lee Lewis, John Watson.

Excused: Mike McLaughlin, David Young, Lenore Stiffarm, Mike Menahan

Visitors present were: Ray Roberts, Dennis Alexander, Jana Lehman, Eve Franklin, Dennis Cox, David Boie, Connie Moll and Frank Wrzesinski

## 10: 10 Minutes Corrections, deletions or changes

The last meetings minutes were 8 pages long. Vernon Bishop moved to accept the Minutes as presented. James seconded the motion. There was no discussion when asked. The Motion passed unanimously.

## 10: 15 Treasurer's Report

Mike McLaughlin was not at this meeting so a Treasurer's Report was not given. Discussion was held regarding the Treasurer's position as Mike would like to not continue. Volunteers? Gary will ask Frank Rice to be the Treasurer – a tax preparer for H R Block. Scott Meloy – Tom will ask him to be the Treasurer. MMHA might do it. Molly will get someone to do it. Joe will ask Nichols. RMDC might do it. Gary will talk to Frank. So Molly, Gary, Joe are asking people to do it. Tom says we need someone to be a fiduciary agency. Dennis said Scott Meloy hasn't been asked yet. Because there were numerous people asking numerous people to be the Treasurer, it was decided that one person needed to head up this search. Molly will be the task master and come back next meeting and tell us who will do it.

## 10:25 News and Work Assignment reports from Local Advisory Councils [Various]

Livingston -- Sue Chvilicek reported that at the last LAC they approved requests for funding. There were two of them, one for Peer Employment and one for Education for Veterans and family members of veterans.

There was discussion regarding peer employment training, reaching out to Vocational Rehabilitation and the various technicalities in getting the peer employment training up and running.

Vernon feels that they need to look at how they are going to get the trainers before – Bozeman is going to send 2 people to California for peer training in sept. The discussion went into how people travel, how requests for funding are processed by the CSAA, and other SAA's.

There was discussion that the new board, when elected in a few hours could totally dismiss any decisions made regarding these proposals and it would be appropriate to have the new Executive Committee address the proposals. It was discussed that there needed to be a process to deal with requests and grants.

Tom said the new board can't do anything until we elect them.

Jeffrey said we just need to make a recommendation to the new board. Louise said we don't need to wait another month to figure this out.

Molly made a motion that anyone with requests for funding grants hold them for seating of the new executive committee. Seconded by Vernon.

Discussion of the motion followed. Jeffrey said we need to look at procedures. We got from one agenda to moving to changing the agenda. We are out of line with the agenda plus we are dealing with a procedural thing of how we're going to order the elections and Molly's motion. I think we need to stay in order or go backward in the agenda.

Sue can't present her request because she has to leave early if we wait for the elections to be later. Martha volunteered to present it for her.

Molly's motion was amended to change the agenda to have the elections presently so business could be carried out. Joe's seconded the motion as amended. It was that the agenda was suspended that the Board move forward with the elections. The motion passed.

### **Elections Held**

Tom had prepared nomination forms. David Boie, a non board member, was activated as the tally person. Tom passed out the nomination forms.

The Nominees introduced themselves and explained why they wanted to serve on the various positions. The elections ensued. The results follow.

Vernon Bishop is elected Chair of the CSAA Board.  
Martha Bottelson is elected Vice Chair of the CSAA Board.  
Susan Chvilicek is elected Secretary of the CSAA Board.  
Louise Brewster is elected Treasurer of the CSAA Board.

Discussion was held on the election process. Jeffrey felt that voting was highly irregular and feels that the Executive Committee needs to look at a better voting process. It was confusing as it had the possibility of being unfair. It was difficult. He asked that this process be made easier to understand and standardized forms be developed so there's no question about it. Tom tried to make it as fair as he could. Tom suggests that Jeffrey come up with a better election process for next time and Jeffrey agrees to do it.

### **Lunch**

Vernon calls the meeting to order. Thanks the previous board.

### **Requests for Grants from CSAA**

Martha reads Park County LAC request for funding. Vernon asks how to handle requests to the CSAA. Joe, Jeffrey, Louise, and James form a committee to develop a process. Tom feels it's necessary to find out how much money there is to work with.

Jeffrey – one thing that he would like to talk about as a work group – the process and the treasurer so to find out how much money there is to hand out. Before we give out money –

John questioned how much money is there, and how many proposals. Louise should be in charge as the new treasurer to reach Mike McLaughlin and find out how much money there is available.

Vernon feels that the CSAA should develop guidelines for what the proposal should look like – somewhat detailed, etc. So that we can know where the money is going and what the benefit is to the region. Vernon recommends 30 days and make it expeditious as we can so we have all of it given out. A teleconference can be held.

Joe makes a motion that we should approve these things if there is enough money to have the next meeting. Martha Seconded.

Marlene – do we have to dump this money over the next month. Dan said No.

Other SAA's have budgeted a certain amount to their LAC's. Marlene doesn't like to direct it yet. Tom asks what are we going to support. Also, Tom wants to know that the request for funding for training for the drop in center it seems that that money should've been funded in the original grant.

Gary said there's 7 LAC's and that's where the work is being done. He'd give each LAC \$2,000 to do whatever they wanted to do. When you give one LAC almost \$8,000 that means not much for the other 6.

Marlene asked if we should we also look at fostering growth where they are trying to establish LAC's. .

It was suggested that a Subcommittee come to the next meeting with recommendations about how to give out grants.

Mollie calls question on the motion that the Executive Committee establish a budget and develop a process for dispensing funds. Keva Lee seconded. The Motion passed.

### **Back to LAC Reports**

2. Bozeman—regularly schedule meeting convened with League of Women voters and presentation by Senator Larry Gent, on Law and Justice Committee. Pointed out that DOC is largest provider of mental health services in the State. He feels the greatest need is for local services and to intercept people who get in trouble with the law because they are mentally ill. Tom presented on what happens locally, all made definite gains thru the last few years and sometimes a struggle but it's one that's paying off. Reviewed the facility they are building and thanks all for participating. It was a community exercise, they are building now, but are looking at sustainability. Little guarantee that we will be sustainable financially. Going in with no debts but have to staff it.

3. Helena --Jeffrey meeting the other night Natalie Bolon presented on trauma informed care. Drop in center meetings are weekly and we are getting closer to having it done. Elaine and Rocky Mountain is trying to buy the building, worst case is having to lease the building and not own it. LAC in Helena is like a person who is growing into adult hood and pants and shirts don't fit anymore. So we are looking at a request for a proposal for some funding for helping with an LAC office – between Jeffrey, Molly, Martha we have stuff all over and we have no where to keep it. Once we open the center we can put stuff in the drop in center. Tom suggests talking to the county. Louise asks more status and more authority to have it at the county than invading drop in center. Molly we'd have to rent space in the drop in center. We asked the county several years ago. Might try again. John Watson said that Helena's drop in center is not the only one consumer run and operated. Molly said it is the only one in the state run by consumers that's not part of a mental health center. It is stand alone.

4. Great Falls Vernon stepped down as chair of Cascade County LAC to take the position as President of the CSAA Board. Mike McLaughlin told people that Vernon was running for CSAA Board President. Natalie Bolan was elected Chair, Joe Moll Vice Chair, Shaun Matsko, Secretary. Joe has been asked to go into a meeting about Medicaid buy in, and the Medicaid people were invited to the LAC. They are going to ask Dan Ladd for help. The changes in Medicaid would allow people to pay a little premium to keep Medicaid if they go to work and loose SSI. Medicaid buy in has been started in a lot of states.

5. Teton/Pondera nothing to report – didn't meet

6. Havre – Jane Wilson reported there was a joint KMA LAC meeting in Havre, there was an Anti Stigma walk which was well attended. 35-40 people

7. Harlem/Fort Belknap – Lenore not here.

### **Communications from the Executive Committee**

SAMSHA Homesless Grant

Martha reported that RMDC would like a letter of support for their application for a SAMSHA Grant – see letter from Hank Hudson to Gene Leuwer, and the sheet explaining the details. The title is “Development of Comprehensive Drug/Alcohol and Mental Health Treatment Services for Persons Who are Homeless”. This grant would provide \$400,000/year for up to five years. Moved by Joe. Seconded by Tom to send a letter of support for the homeless grant. Martha will write the letter and send it to RMDC because time is essential in getting this done.

Vernon asks that Tom be allowed to be support for Vernon in his new job as President of the Board. Tom is happy to do it. John Watson moves that Tom, as Past President, is consultant as the new President sees fit. Louise seconds the motion.

Discussion: Anita said it might be required to change bylaws to make the Past President position part of the Executive Committee.

Martha says there is a motion on the table. Another motion needs to be made to amend the bylaws to include the Past President as part of the Executive Committee.

Marlene made a motion to amend the motion on the table to have Tom be a member of the Executive Committee as a Past President contingent on a change to the bylaws that will presented at next month’s meeting. Molly seconded. Joe calls question. The motion carried.

### **Lobbying**

Anita presented a draft letter she has written to the Governor on behalf of the SAA’s regarding lobbying. The other SAA’s are discussing this letter at present.

Frank asked questions about lobbying. Lobbying policies were discussed.

Joe felt that the SSA’s are taking the government’s money and this letter muddies the water of the appropriateness of that. This matter has been brought up several times.

Dan feels it’s inflammatory. Martha thinks it’s insulting.

Anita talks about letter to the governor – AMDD feels that the question should be asked.

No one has said the SAA’s can’t go to the legislature.

No action was taken on this letter.

### **Communication with AMDD**

Dan talked about the new things going on a AMDD. The legislative priority sheet that has been passed around various committees was to be discussed by a subcommittee. Vernon and Sue were the only ones who connected to meet on this; Tom was at a MHOAC meeting, and Molly didn’t make it to the meeting. The goal was to try to cut the document to one or two pages.

The number one item the Department is hearing about is the 72 hour presumptive eligibility. Dan gave out the latest hand out. There are no Administrative Rules for this yet.

Another handout was from Joyce DeCunzo from May 12<sup>th</sup>. To see these updates on programs go to <http://www.dphhs.mt.gov/amdd>

AMDD has asked that MHSP be included for PTSD and suicidality. These have been okayed but the Administrative Rules will not go out until June or July.

Collaboration are we really collaborative or not – Gary – when the proposals come out of the legislature we will see how collaborative we are.

There was a proposal that the admission times at the state hospital be limited to 8:00 a.m to 5:00 p.m. Monday through Fridays. This has been dropped.

Goal 189 comes out of the governor's office. There was limited discussion of this item.

A workshop on the Illness Management and Recovery Program has been set up. Gary wondered who's invited and who's not. Who are the teachers? Dan said it's targeted at PACT teams and HCBS waivers, some people are coming from out of state to do the training. Dan agreed that there was limited advertisement and it should have been out bigger and better.

Joe asked which programs are effective and which ones are not? Dan said AMDD can't answer this yet.

Eve Franklin made public comment. For the record she has asked to speak with Joan Miles on what is the position of the executive branch on lobbying. She requested a memo and there was previous discussion. The position stands as it is an advisory council and that IS THE OFFICIAL position. She suggests is that you can work the process and do homework. She said it is appropriate to ask and opinion.

The meeting adjourned at 3:00 p.m.

**Tasks assigned during this meeting requiring follow-up for next meeting:**

Molly will head up a group to find a treasurer. She will work with Gary and Joe

Jeffrey will develop an election process for officers.

The Executive Committee will establish a budget and develop a process for dispensing funds. They will attempt to be expeditious so that Park Co's request due May 28<sup>th</sup> can be passed or denied.

Martha will write a letter of support from the CSAA regarding RMDC's Homeless Grant Proposal

Anita will determine if a change in Bylaws is required to have Tom serve on the Executive Committee as Past President.